

Milan Public Library Board of Trustees  
Public Meeting of September 12, 2017  
Regular Meeting, 7:30 p.m.  
Milan Public Library Meeting Room

1. **Call to order at 8:05 p.m. by Westbrooks.**
  - a. Trustees present: Laurence Biederman, Bob Chidester, Randy Westbrooks
  - b. Trustees excused absent: Joyce Armitage, Darlene Middleton
  - c. Staff present: Director Susan Wess
  - d. Public present: Rose Savage
2. **Public comment** – None.
3. **Suggestion Box** –
  - a. *DAMN* (CD) by Kendrick Lamar
  - b. *4:44* (CD) by Jay-Z
  - c. *IT* by Stephen King
  - d. *How to Be Bawse* by Lilly Singh
  - e. *Superman: An Origin Story* by Sazaklis
  - f. *The Selfish* by Richard Dawkins
4. **Approval of Agenda** – Suggestion to table 14. New Business b. Overdrive Advantage until October. Note that 9. Bank Statements was to be dropped from this and future agendas.  
MOTION to approve the Agenda as amended by Westbrooks/Biederman, approved unanimously.
5. **Reading and Approval of Minutes** – MOTION to approve the August 2017 minutes by Westbrooks/Chidester, approved unanimously.
6. **Correspondence** – None.
7. **Financial Report** – MOTION to table the July and August financial reports by Westbrooks/Biederman, approved unanimously.
8. **Approval of Bills, Payables** – MOTION to approve Bills & Payables for July-August 2017 by Westbrooks/Biederman, approved unanimously.
9. **Budget Amendments** – None.
10. **District Library** – None.
11. **Committee Reports** – None.
12. **Director's Report** –
  - a. The Library's recent public programs have been well attended.

- b. Director Wess will be going on medical leave on September 21 and expects to be out for 8 weeks.
- c. This year's audit began on September 12.

**13. New Business –**

- a. **Patron Behavior Policy** – Library staff have made some suggestions for modifications to the Patron Behavior Policy. Board members recommended modifications to the language regarding patron responsibility for personal property. MOTION to approve the new policy by Biederman/Chidester, approved unanimously.
- b. **Overdrive Advantage** – Tabled until October meeting.
- c. **Staffing** –
  - i. Barbara Beaton – MOTION to approve proposed temporary employment arrangement for Assistant Director Beaton while Director Wess is on medical leave.
  - ii. Ashley Eichner-Pendell– The Board discussed Ashley's recently increased job duties.
  - iii. Reference Subs – The Library has recently hired three new reference subs.

**14. Old Business –**

- a. **Board Vacancy** – MOTION to approve the appointment of Rose Savage to fill the current vacancy on the Library Board by Biederman/Westbrooks, approved unanimously. Savage will fill the remainder of Millard Phillips's term that expires at the end of December 2017.

**15. Adjournment** – MOTION to adjourn at 8:27 pm by Chidester/Westbrooks, approved unanimously. The next regular meeting will be October 10, 2017, at 7:30 p.m.

Respectfully submitted,

Robert Chidester, Secretary

Laurence Biederman, President