

Milan Public Library Board of Trustees
Public Meeting of August 8, 2017
Regular Meeting, 7:30 p.m.
Milan Public Library Meeting Room

- 1. Call to order at 7:55 p.m. by Westbrooks.**
 - a. Trustees present: Laurence Biederman, Bob Chidester, Darlene Middleton, Randy Westbrooks
 - b. Trustees excused absent: Joyce Armitage
 - c. Staff present: Director Susan Wess
 - d. Public present: Rose Savage
- 2. Public comment** – Ms. Savage is interested in the open Board position.
- 3. Suggestion Box** –
 - a. *Trunk Muzik* (CD) by Yela Wolf
 - b. *The Rules Do Not Apply* by Ariel Levy
 - c. *Boo! A Madea Halloween* (DVD)
- 4. Approval of Agenda** – MOTION to approve the Agenda by Westbrooks/Middleton, approved unanimously.
- 5. Reading and Approval of Minutes** – MOTION to approve the July 2017 minutes by Westbrooks/Chidester, approved unanimously.
- 6. Correspondence** – Biederman received Ms. Savage’s resume.
- 7. Financial Report** – MOTION to table the July financial reports by Westbrooks/Middleton, approved unanimously.
- 8. Approval of Bills, Payables** – MOTION to table Bills & Payables for July 2017 by Westbrooks/Biederman, approved unanimously.
- 9. Bank Statements** – The Board decided to eliminate this agenda item from future meetings.
- 10. Budget Amendments** – None.
- 11. District Library** – None.
- 12. Committee Reports** – None.

13. Director's Report –

- a. The Summer Reading Program is coming to a close. The Drummunity program was a big success.
- b. The Library will be launching several new programs this fall, including Lethal Lunches, Adult Fiction book club, and a Writer's Workshop.
- c. Assistant Director Beaton was in Cleveland last week as a representative of the Woodlands Co-op at the annual Digitapalooza conference.
- d. The Library had an AC leak that damaged about 6 large print books. There was also a problem with wasps in the lobby, but the City sprayed the nests.
- e. The Library received a generous donation from Carol Alexander in honor of her mother, former Friends of the Library president Marilyn Alexander.

14. New Business –

- a. **Woodlands Contract** – Biederman signed the annual contract to renew the Library's membership in the Woodlands Cooperative.
- b. **Appointee to Woodlands Governing Board** – Westbrook volunteered to be an appointee to the Woodlands Governing Board representing the Library.
- c. **Revised By-Laws** – MOTION to approve the most recent version of the Library's by-laws (dated 2014) by Westbrook/Biederman, approved unanimously.
- d. **Revised Mission Statement** - MOTION to approve the most recent version of the Library's Mission Statement (dated 2014) by Westbrook/Biederman, approved unanimously.
- e. **Phone Warranty** – The warranty is \$465/year and will increase every year. The Board agreed to terminate the warranty coverage.

15. Old Business –

- a. **Board Vacancy** – The deadline for submitting a letter of interest and resume to fill out the remainder of Millard Phillips's term (through December 31, 2017) is September 7. Thus far only one resume has been received. The City did not receive any applications for candidates to be placed on the November ballot for the upcoming 6-year term.

16. Adjournment – MOTION to adjourn at 8:27 pm by Chidester/Westbrooks, approved unanimously. The next regular meeting will be September 12, 2017, at 7:30 p.m.

Respectfully submitted,

Robert Chidester, Secretary

Laurence Biederman, President