

Milan Public Library Board of Trustees
Public Meeting of April 11, 2017
Regular Meeting, 7:30 p.m.
Milan Public Library Meeting Room

- 1. Call to order at 7:32 p.m. by Westbrooks.**
 - a. Trustees present: Joyce Armitage, Bob Chidester, Darlene Middleton, Randy Westbrooks
 - b. Trustees excused absent: Laurence Biederman, Millard Phillips
 - c. Staff present: Director Susan Wess, Barbara Beaton, Jennifer Perryman
 - d. Public present: None.
- 2. Public comment – None.**
- 3. Suggestion Box –**
 - a. *Dog Man* by Dav Pilkey
 - b. *Howl's Moving Castle* (DVD)
- 4. Approval of Agenda –** MOTION to approve the Agenda by Westbrooks/Middleton, approved unanimously.
- 5. Reading and Approval of Minutes –** MOTION to approve the March 2017 minutes by Middleton/Chidester, approved unanimously.
- 6. Correspondence –** The son of charter Board member Betty Smith invited current Board members and Library staff to Betty's 90th birthday party on April 29th.
- 7. Financial Report –** MOTION to table the March financial reports by Chidester/Middleton, approved unanimously.
- 8. Approval of Bills, Payables –** MOTION to approve Bills & Payables for March 2017 by Middleton/Westbrooks, approved unanimously.
- 9. Bank Statements –** MOTION to approve the bank statements for July, October, and November 2016 by Westbrooks/Chidester. MOTION to table the bank reconciliations for August-September and December 2016 and January-March 2017 by Chidester/Westbrooks, approved unanimously.
- 10. Budget Amendments – None.**
- 11. District Library – None.**
- 12. Committee Reports – None.**

13. Director's Report –

- a. The Library has hired two substitute circulation clerks.
- b. Assistant Director Beaton is co-chairing the screening committee of Washtenaw Reads this year.
- c. Preparations for this year's Summer Reading Program are underway. The theme is "Build a Better World."
- d. Some recent exterior repairs have been made. Additional repair work on the square column outside the library will likely be needed.

14. New Business –

- a. **Medical Expenses Reimbursement** – Director Wess shared information about the cost of the new Medical Expenses Reimbursement policy now that it has been in effect for a few months. MOTION to approve reimbursement of expenses to date by Westbrooks/Middleton, approved unanimously.
- b. **Bed Bug Sniffing Dogs** – Director Wess discussed the possibility of hiring a company that uses bed bug-sniffing dogs to inspect the Library biannually, as a proactive measure. MOTION to approve the use of bed bug-sniffing dogs for one year by Westbrooks/Middleton, approved unanimously.
- c. **New Computers** – Director Wess would like to begin replacing two public computers per year. MOTION to initiate a program to replace two computers per year, beginning with the oldest first, by Westbrooks/Middleton, approved unanimously.

15. Old Business –

- a. **Harwood Institute** – Beaton and Perryman discussed their work so far on community involvement, including the results of discussions with Library staff. Board members discussed their vision of a good community and the challenges facing Milan.

16. Adjournment – MOTION to adjourn at 8:35 pm by Armitage/Westbrooks, approved unanimously. The next regular meeting will be May 9, 2017, at 7:30 p.m.

Respectfully submitted,

Robert Chidester, Secretary

Randy Westbrooks, Vice-President