

Milan Public Library Board of Trustees
Public Meeting of May 10, 2016
Regular Meeting, 7:30 p.m.
Milan Public Library Meeting Room

1. **Call to order at 7:35 p.m. by Middleton.**
 - a. Trustees present: Joyce Armitage, Laurence Biederman, Bob Chidester, Darlene Middleton, Millard Phillips
 - b. Trustees excused absent: Randy Westbrook
 - c. Staff present: Library Director Susan Wess, Barbara Beaton, Jennifer Perryman
 - d. Public present: None
2. **Public comment** – None.
3. **Suggestion Box** – Patrons suggested the purchase of the following items:
 - a. *Shark Wars* series by E.J. Altbacker
 - b. *American Girl* books on CD or Playaway
 - c. *Captain America* (DVD)
 - d. *Silence in the Dark* by Patricia Bradley
 - e. *Flood & Fire* by Emily Diamond
 - f. *Orange is the New Black* Season 3 (DVD)
 - g. *Sins of the Past* by Henderson, Petrey and Eason
 - h. *Mermaid Moon* by Colleen Coble
 - i. *The Gangster* by Clive Cussler
 - j. *Diary of a Wimpy Kid* on CD or Playaway
4. **Approval of Agenda** – Suggestion to add 15. b. Suggestion Box and c. Birthday Party to the agenda. MOTION to approve the Agenda as amended by Armitage/Phillips, approved unanimously.
5. **Reading and Approval of Minutes** – MOTION to approve the April 2016 minutes by Phillips/Armitage, approved unanimously.
6. **Correspondence** – None.

- 7. Financial Report** – MOTION to approve the April financial report by Armitage/Chidester, approved unanimously.
- 8. Approval of Bills, Payables** – MOTION to approve Bills & Payables for April 2016 by Middleton/Biederman, approved unanimously.
- 9. Bank Statements** – MOTION to approve the bank reconciliations for June-December 2015 by Chidester/Middleton, approved unanimously. MOTION to table the bank reconciliations for January-April 2016 by Middleton/Chidester, approved unanimously.
- 10. Budget Amendments** – None.
- 11. District Library** – None.
- 12. Committee Reports** – None.
- 13. Director's Report** –
 - a. Assistant Director Beaton found the Rural Libraries conference to be tremendously useful.
 - b. The Library has hired a new substitute reference librarian, Meghan Rose.
 - c. The Library's "spendable interest" in our GMACF accounts is very low this year compared to previous years.
 - d. Director Wess is still waiting on information from the City that she needs to complete the L4029 form for next year's tax revenue. The form is due to the City before July.
- 14. Old Business** – None.
- 15. New Business** –
 - a. Student Library Cards – Jennifer Perryman presented a proposal to provide library cards with limited borrowing privileges to students who attend Milan Area Schools but who do not live within our service area. MOTION to conduct a one-year pilot program for Student Library Cards by Middleton/Biederman, approved by a vote of 3-2.
 - b. Suggestion Box – Assistant Director Beaton presented a proposal to create two separate suggestion boxes: one locked box for general comments/suggestions/communication with the Library Board, and a separate unlocked box for suggestions for materials to purchase. The Board agreed with the proposal.

- c. Birthday Party – A patron has asked if her son could have his birthday party at the library. The Board discussed the request and decided that it appears to be allowable under the Library’s Meeting Room Policy, which gives the Board discretion to approve or reject all requests for use of the meeting room. MOTION to approve the request to hold a birthday party at the Library by Biederman/Middleton, approved unanimously.

16. Adjournment – MOTION to adjourn at 8:49 pm by Biederman/Middleton, approved unanimously. The next regular meeting will be June 14, 2016, at 7:30 p.m.

Respectfully submitted,

Robert Chidester, Secretary

Laurence Biederman, President