

Milan Public Library Board of Trustees
Public Meeting of March 8, 2016
Regular Meeting, 7:30 p.m.
Milan Public Library Meeting Room

- 1. Call to order at 7:35 p.m. by Biederman.**
 - a. Trustees present: Laurence Biederman, Bob Chidester, Millard Phillips, Randy Westbrooks
 - b. Trustees excused absent: Joyce Armitage, Darlene Middleton
 - c. Staff present: Library Director Susan Wess
 - d. Public present: None
- 2. Public comment** – None.
- 3. Suggestion Box** – Patrons suggested the purchase of the following materials: none.
- 4. Approval of Agenda** – MOTION to approve the Agenda by Biederman/Westbrooks, approved unanimously.
- 5. Reading and Approval of Minutes** – MOTION to approve the February 2016 minutes by Westbrooks/Chidester, approved unanimously.
- 6. Correspondence** – None.
- 7. Financial Report** – MOTION to table the February financial report by Westbrooks/Chidester, approved unanimously.
- 8. Approval of Bills, Payables** – MOTION to approve Bills & Payables for February 2016 by Westbrooks/Phillips, approved unanimously.
- 9. Bank Statements** – MOTION to table the bank reconciliations for June-December 2015 and January-February 2016 by Westbrooks/Chidester, approved unanimously.
- 10. Budget Amendments** – None.
- 11. District Library** – None.
- 12. Committee Reports** – None.
- 13. Director's Report** –
 - a. Some of the staff have signed up for the MERS 457 program.
 - b. State Aid was completed in January.

- c. The library had several early closings and delayed openings due to inclement weather in February and early March.
- d. Several Library programs have been very well received lately, including a Dr. Seuss program for children and the Eat Well for \$4 a Day program for adults.
- e. National Library Week will be from April 10-16, with a theme of “Libraries Transform.” The Library will also participate in Money Smart Week from April 23-30.

14. Old Business –

- a. Investment Policy – The Library’s investment policy needs to be re-written to remove annuities from the list of approved investment types.
- b. Audit – Discussion tabled until the April meeting.

15. New Business –

- a. Federal Holidays – MOTION to close the Library on Columbus Day and Veteran’s Day in 2016 by Biederman/Westbrooks, approved unanimously.
- b. 2016 Millage – The deadline to submit the petition to put a millage on the August ballot is April 26. The proposed ballot language will be reviewed by the Library’s legal counsel.

16. Adjournment – MOTION to adjourn at 8:03 pm by Biederman/Westbrooks, approved unanimously. The next regular meeting will be April 12, 2016, at 7:30 p.m.

Respectfully submitted,

Robert Chidester, Secretary

Laurence Biederman, President