

Milan Public Library Board of Trustees
Public Meeting of November 10, 2015
Regular Meeting, 7:30 p.m.
Milan Public Library Meeting Room

1. **Call to order at 7:42 p.m. by Biederman.**
 - a. Trustees present: Laurence Biederman, Bob Chidester, Darlene Middleton, Millard Phillips and Randy Westbrooks
 - b. Trustees excused absent: Joyce Armitage
 - c. Staff present: Library Director Susan Wess
 - d. Public present: None
2. **Public comment** – None.
3. **Suggestion Box** – Patrons suggested the purchase of the following materials:
 - a. *Glory Road* (DVD)
 - b. *A Knight of the Seven Kingdoms* by George R.R. Martin
 - c. *Magnus Chase: Sword of Summer*
4. **Approval of Agenda** – MOTION to approve the Agenda by Chidester/Westbrooks, approved unanimously.
5. **Reading and Approval of Minutes** – MOTION to approve the October 2015 minutes by Westbrooks/Middleton, approved unanimously.
6. **Correspondence** – The Board received a request for information in relation to the upcoming election from the League of Women Voters of Ann Arbor.
7. **Financial Report** – MOTION to approve the October financial report by Westbrooks/Biederman, approved unanimously.
8. **Approval of Bills, Payables** – MOTION to approve Bills & Payables for October 2015 by Middleton/Westbrooks, approved unanimously.
9. **Bank Statements** – MOTION to table the bank reconciliations for May-October 2015 by Westbrooks/Middleton, approved unanimously.
10. **Budget Amendments** – None.
11. **District Library** – None.

12. Committee Reports – None.

13. Director's Report –

- a. Board members Chidester and Middleton were elected to new terms in the recent election.
- b. Jennifer Perryman handed out candy and bookmarks to over 800 kids at the downtown Halloween party. The Library also had multiple Halloween-themed programs.
- c. Director Wess attended a workshop in Farmington Hills on November 4. The workshop was held by book publishers and focused on new titles that will be coming out over the winter and spring.

14. Old Business –

- a. Investment Policy – The Library's auditor did not like that some of the Library's assets were invested in annuities. The Library's investment policy allows this, but the auditor indicated that as a governmental, non-profit agency, we are not allowed to do this.
- b. Investments – The auditor recommended that we keep the Library's funds in annuities until their term is up, so as to avoid having to pay fees. However, the Library will re-visit the investment of these funds in three years when the annuities are up.

15. New Business – None.

16. Adjournment – MOTION to adjourn at 8:11 pm by Biederman/Westbrooks, approved unanimously. The next regular meeting will be December 13, 2015, at 7:30 p.m.

Respectfully submitted,

Robert Chidester, Secretary

Laurence Biederman, President