

Milan Public Library Board of Trustees
Public Meeting of February 11, 2014
Regular Meeting, 7:30 p.m.
Milan Public Library Meeting Room

1. Call to order at 7:30 p.m. by Biederman.

- a. Trustees present: Larry Biederman, Bob Chidester, Darlene Middleton, and Randy Westbrooks; Excused absent: Joyce Armitage, Millard Phillips
- b. Staff present: Library Director Susan Wess
- c. Public present: None

2. Public comment – None.

3. Suggestion Box – Patrons suggested the purchase of the following:

- a. *Doctor Who* DVDs (especially Season 3)
- b. *Transformers Prime: Predacons Rising*
- c. *Barbie and Her Sisters: A Pony Tale*
- d. *The Fall of Five* by Pittacus Lore (Audio Book)
- e. *Catching Fire* (DVD)
- f. The new book by J. A. Jance (coming out July 2014)
- g. *Walking on Water* by Richard Evans (coming out May 2014)
- h. *Time Bound* by Rysa Walker
- i. *To Whisper Her Name* by Tamara Alexander
- j. *Dark Justice* by Brandilyn Collins
- k. *Unspoken* and *Undetected* by Dee Henderson
- l. *Princess Ever After* and *A March Bride* by Rachel Hauck
- m. *Without a Trace*, *Cry in the Night*, and *Beyond a Doubt* by Colleen Coble
- n. The *Survivors* series by Erin Hunter

4. Approval of Agenda – MOTION to approve agenda as amended by Biederman/Westbrooks, approved unanimously.

5. **Reading and Approval of Minutes** – MOTION to approve the January 2014 minutes by Westbrooks/Middleton, approved unanimously.
6. **Correspondence** – Biederman sent a letter to the family of Mason Farmer on behalf of the Library.
7. **Financial Report** – MOTION to approve the December/January financial report by Westbrooks/Chidester, approved unanimously.
8. **Approval of Bills, Payables** – MOTION to approve Bills & Payables for January 2014 by Middleton/Westbrooks, approved unanimously.
9. **Bank Statements** – MOTION to table the bank reconciliations for September and December, 2013 and January 2014 by Biederman/Westbrooks, approved unanimously.
10. **Budget Amendments** – None.
11. **District Library** – Biederman will be meeting with Mayor Armitage soon.
12. **Committee Reports** – None.
13. **Director's Report** –
 - a. The library is in need of a handyman to do little tasks like changing light bulbs, installing coat hooks, etc.
 - b. The library is running a new adult program, "Blind Date with a Book." Several other adult programs are planned as well, including World Book Night in April.
 - c. Chris Debear from Library Design in Plymouth came to discuss the replacement of the carpet in the main part of the library. He gave Director Wess some other ideas for saving space, etc.
 - d. Barbara Beaton recently received her Permanent Professional certificate, and is on the Woodlands Library Co-operative committee responsible for choosing ebooks. Barbara and Erin will be attending several workshops over the next few months. The Board agrees that the Library should try to cover registration fees, mileage, lodging, etc. for such opportunities as much as feasible.
14. **Old Business** – None.
15. **New Business** –

- a. Election of Officers – MOTION to retain the current slate of officers for 2014 by Westbrooks/Middleton, approved unanimously.
- b. Library Closure Policy – Traditionally it has been the responsibility of the Board President to make the decision. The Board discussed several alternatives. One option would be to require two Board members to participate in the decision along with Director Wess. Additional Board members could be included in the decision if necessary. The Library staff has requested to see any new policy before it is formally approved by the Board.
- c. Snow Removal – DPW does not plow the library parking lot on weekends. The City Manager/Police Chief recommended calling the dispatch, who would call DPW, but that the Library might need to pay for the service. The Board is of the collective opinion that since the sidewalks and parking lot are city property, DPW should be responsible for clearing them anyway. Chidester will draft a letter to the City laying out our case, and Biederman and Wess will sign it.

16. Adjournment – MOTION to adjourn at 8:16 p.m. by Westbrooks/Biederman, approved unanimously. The next regular meeting will be March 11, 2014, at 7:30 p.m.

Respectfully submitted,

Robert Chidester, Secretary

Laurence Biederman, President