

Milan Public Library Board of Trustees
Public Meeting of June 10, 2014
Regular Meeting, 7:30 p.m.
Milan Public Library Meeting Room

1. Call to order at 7:51 p.m. by Biederman.

- a. Trustees present: Joyce Armitage, Larry Biederman, Darlene Middleton, and Millard Phillips;
- b. Trustees excused absent: Randy Westbrook and Bob Chidester
- c. Staff present: Library Director Susan Wess
- d. Public present: None

2. Public comment – None.

3. Suggestion Box – Patrons suggested a selection of items for purchase.

4. Approval of Agenda – MOTION to approve agenda with the addition of 15. New Business b. Budget, by Middleton/Armitage, approved unanimously.

5. Reading and Approval of Minutes – MOTION to approve the May 2014 minutes by Biederman/Middleton, approved unanimously.

6. Correspondence – Questions were raised via social media regarding creation of a district library. Questions were responded to by President Biederman.

7. Financial Report – MOTION to approve the May financial report by Phillips/Middleton, approved unanimously.

8. Approval of Bills, Payables – MOTION to approve Bills & Payables for May 2014 by Middleton/Armitage, approved unanimously.

9. Bank Statements – MOTION to approve the December 2013, February 2014, March 2014, April 2014, and May 2014 bank reconciliations by Armitage/Phillips, approved unanimously.

10. Budget Amendments – MOTION to approve Resolution #1 of June 10, 2014 to amend the 2013/2014 budget by Biederman/Middleton, approved unanimously.

11. District Library – President Biederman provided an update on the impending passage of a bill that eliminates the deadline on including a school district as part of a district library. Additionally, the library will meet with Monroe County Library in July or August to discuss the matters that will impact their library if the Milan Public Library forms a district library.

12. Committee Reports – Finance Committee met – see New Business item b) Budget.

13. Director's Report –

- a. Summer reading program has kicked off.
- b. Staff members are in the process of submitting grant proposals to the GMACF.
- c. York Township donated \$2,500 to the Library.
- d. Observation that all libraries in Michigan are struggling, but due to our continued fiscal responsibility and support from our community, we are doing well compared to many.

14. Old Business –

- a. Mission and Vision – need to be updated. The President will work with the policy committee to revise.
- b. Social Media Policy – The President will work with the policy committee to establish a policy.

15. New Business –

- a. Summer Reading Program – has kicked off.
- b. Budget – MOTION to approve Resolution #2 of June 10, 2014 to establish a budget for the Milan Public Library for fiscal year 2014/2015 by Biederman/Middleton, approved unanimously.

16. Adjournment – MOTION to adjourn at 8:50 p.m. by Middleton/Biederman, approved unanimously.

The next regular meeting will be July 8, 2014, at 7:30 p.m.

Respectfully submitted,

Robert Chidester, Secretary

Laurence Biederman, President