

Milan Public Library Board of Trustees
Public Meeting of April 8, 2014
Regular Meeting, 7:30 p.m.
Milan Public Library Meeting Room

1. Call to order at 7:37 p.m. by Biederman.

- a. Trustees present: Joyce Armitage, Larry Biederman, Bob Chidester, and Darlene Middleton; Excused absent: Millard Phillips and Randy Westbrooks
- b. Staff present: Library Director Susan Wess
- c. Public present: Police Chief Gerard Scherlinck

2. Public comment – None.

3. Suggestion Box – Patrons suggested the purchase of the following:

- a. *Into the Deep* by Colleen Coble
- b. *Handbook for a Predictable Life* by Rosie Perez
- c. *Dream Lake* by Lisa Kleypas
- d. *Monty Python and the Holy Grail* (DVD)
- e. *Twice Upon a Time*
- f. *Lego Movie* (DVD)
- g. *Glee* (Books, DVDs or CDs)
- h. *Seasons of Tomorrow* by Cindy Wood Small
- i. *Gone to Ground* by Brandilyn Collins
- j. *Shattered, Stranded, and Silenced* by Dani Pettrey
- k. *Water Walker* by Ted Dekker
- l. *One Perfect Spring* by Irene Hannon
- m. *The Last Bride* by Beverly Lewis

4. Approval of Agenda – MOTION to approve agenda by Middleton/Chidester, approved unanimously.

5. Reading and Approval of Minutes – MOTION to approve the March 2014 minutes by Biederman/Middleton, approved unanimously.

- 6. Correspondence** – None.
- 7. Financial Report** – MOTION to approve the March financial report by Middleton/Chidester, approved unanimously.
- 8. Approval of Bills, Payables** – MOTION to approve Bills & Payables for March 2014 by Middleton/Chidester, approved unanimously.
- 9. Bank Statements** – MOTION to table the bank reconciliations for December 2013 and February-March 2014 by Middleton/Chidester, approved unanimously.
- 10. Budget Amendments** – None.
- 11. District Library** – Director Wess is still trying to arrange a meeting with representatives of the Monroe County Library System.
- 12. Committee Reports** – None.
- 13. Director's Report** –
 - a. Staffing will be low during the last week of April/first week of May. Michelle Sawicki will be filling in.
 - b. The library is still having issues with AT&T, but will be getting a \$527 credit.
 - c. The library received a check for \$769 from the Michigan Municipal League for the damage caused by the broken water pipe in the breezeway.
 - d. The library will be hosting numerous events over the next month, including events associated with National Poetry Month, National Library Week, and World Book Night.
 - e. From April 21-May 16, the library will be hosting an intern from Milan High School.
 - f. Planning is underway for the Adult and Youth summer reading programs. The Youth Summer Reading Program will have its kick-off on June 24.
- 14. Old Business** –
 - a. Library Closure Policy – Biederman presented a second draft of an emergency closure policy. MOTION to approve the policy by Biederman/Middleton, approved unanimously.

- b. Snow Removal – Chief Scherlinck provided a more detailed explanation of the situation regarding snow removal by DPW on weekends. Several options were discussed. The Board will consider the issue again during the budget process for the 2014-2015 FY.

15. New Business –

- a. Computers – Today is the last day that Microsoft will support Windows XP. Director Wess has looked into the costs of upgrading to a newer operating system and/or replacing computers. Staff members are working on grant proposals to replace some of the computers. The Board discussed the need to have a plan for rotating computer replacements.
- b. Budget 2014-2015 – The Budget Committee will attempt to have the 2014-2015 FY budget finalized by the June board meeting, but will meet on June 24th if necessary to consider budget amendments.

16. Adjournment – MOTION to adjourn at 8:27 p.m. by Chidester/Biederman, approved unanimously. The next regular meeting will be May 13, 2014, at 7:30 p.m.

Respectfully submitted,

Robert Chidester, Secretary

Laurence Biederman, President