

Milan Public Library Board of Trustees
Public Meeting of June 11, 2013
Regular Meeting, 7:30 p.m.
Milan Public Library Meeting Room

1. **Call to order at 7:35 p.m. by Biederman.**
 - a. Trustees present: Bob Chidester, Larry Biederman, Darlene Middleton, Millard Phillips, Nancy Shaw & Randy Westbrooks
 - b. Staff present: Library Director Susan Wess
 - c. Public present: None.
2. **Public comment** – None.
3. **Suggestion Box** – Patrons suggested the purchase of the following:
 - a. *The Whole Lie* and other books by Steve Ulfelder
 - b. *Wheat Belly* and *Wheat Belly: The Cookbook* by Dr. Davis
 - c. *Twilight: Breaking Dawn Part 2* (DVD)
 - d. *Quinn Legacy* by Nora Roberts
 - e. *The Last Battle* by Stephen Harding
 - f. *A Chain of Thunder* by Jeff Shaara
 - g. *Deep Dark and Dangerous* by Mary Downing Hall
4. **Approval of Agenda** – Under Old Business, suggestion to add a. 2014 Budget. Under New Business, suggestion to add b. Radio Advertisement. MOTION to approve agenda as amended by Westbrooks/Shaw, approved unanimously.
5. **Reading and Approval of Minutes** – MOTION to approve the May 2013 minutes by Shaw/Middleton, approved unanimously.
6. **Correspondence** – Biederman was contacted by a traveling astronomy education outfit.
7. **Financial Report** – The board reviewed the financial results for the month of May 2013, as well as a comparison of the FY 2012 and FY 2013 budgets. MOTION to approve the financial report by Phillips/Shaw, approved unanimously.
8. **Approval of Bills, Payables** – MOTION to approve Bills & Payables for May 2013 by Shaw/Westbrooks, approved unanimously.

9. Bank Statements – MOTION to approve the bank reconciliations for October 2012 and April 2013 by Westbrooks/Phillips, approved unanimously.

10. Budget Amendments –

- a. Resolution 2013-3 – Middleton presented Resolution 2013-3 to make adjustments to line items in the 2012-2013 library budget. MOTION to approve the resolution by Middleton/Shaw, approved unanimously.

11. District Library – The District Library Committee has not met in the past month, but will soon. Woodlands will be hosting an “Ask the Lawyer” session with Anne Seuryneck in Albion on July 30. Biederman will attend.

12. Committee Reports – None.

13. Director’s Report –

- a. The library received another check for about \$6,000 from Monroe County for additional tax revenue, and the library received about \$9,200 from Washtenaw County. York Township paid the library approximately \$2,000 for their contract for library services, and Georgia Pacific donated \$1,000 for building improvements.
- b. The boiler has passed inspection. It will need to be inspected every year.
- c. Some minor tax chargebacks may still be coming from the city, but nothing large.
- d. Director Wess has purchased Dr. Seuss costumes for the library to use in local parades.
- e. Jennifer Perryman and Barbara Beaton have been visiting local schools to promote the summer reading program.
- f. Phillips and Director Wess attended the city meeting about DDA and TIFA.

14. Old Business –

- a. 2014 Budget – Middleton presented Resolution 2013-4, the budget for the 2013/2014 budget year. MOTION to approve the Resolution by Westbrooks/Shaw, approved unanimously.

15. New Business –

- a. Contract with Auditor – MOTION to approve the renewal of the library's contract with Robertson, Eaton & Owen by Westbrooks/Shaw, approved unanimously.

- b. Radio Advertisement – Director Wess was contacted by a radio station about running advertisements for the library during the summer. The cost would be \$280 to run the ad three times during one week. MOTION to decline the offer from the radio station by Westbrooks/Biederman, approved unanimously.

16. Adjournment – MOTION to adjourn at 8:15 p.m. by Biederman/Westbrooks, approved unanimously. The next regular meeting will be July 9, 2013, at 7:30 p.m.

Respectfully submitted,

Robert Chidester, Secretary

Laurence Biederman, President