

Milan Public Library Board of Trustees  
Public Meeting of July 9, 2013  
Regular Meeting, 7:30 p.m.  
Milan Public Library Meeting Room

- 1. Call to order at 7:34 p.m. by Biederman.**
  - a. Trustees present: Bob Chidester, Larry Biederman, Darlene Middleton, Millard Phillips, Nancy Shaw & Randy Westbrook
  - b. Staff present: Library Director Susan Wess
  - c. Public present: None.
- 2. Public comment** – None.
- 3. Suggestion Box** – Patrons suggested the purchase of the following:
  - a. *Instructions for a Heatwave* by Maggie O'Farrell
  - b. *Joyland* by Stephen King
  - c. *The Yonahlossee Riding Camp for Girls* by Anton DiSclafani
  - d. *So Totally Emily Ebers* by Lisa Yee
  - e. *Running with Nature* by Mariel Hemingway and Bobbie Williams
  - f. *Waiting to be Heard* by Amanda Knox
- 4. Approval of Agenda** – Under New Business, suggestion to add b. Director Evaluation, and c. Michicard. MOTION to approve agenda as amended by Westbrook/Phillips, approved unanimously.
- 5. Reading and Approval of Minutes** – MOTION to approve the June 2013 minutes by Westbrook/Middleton, approved unanimously.
- 6. Correspondence** – None.
- 7. Financial Report** – The board reviewed the financial results for the month of June 2013, as well as a comparison of the FY 2012 and FY 2013 budgets. MOTION to approve the financial report by Westbrook/Chidester, approved unanimously.
- 8. Approval of Bills, Payables** – MOTION to approve Bills & Payables for June 2013 by Middleton/Westbrook, approved unanimously.
- 9. Bank Statements** – The bank reconciliations for May and June 2013 were tabled.

**10. Budget Amendments** – None.

**11. District Library** – The District Library Committee will meet on either July 18<sup>th</sup> or July 25<sup>th</sup>.

**12. Committee Reports** – None.

**13. Director's Report** –

- a. The library experienced a power surge on June 29<sup>th</sup> that fried the alarm system, the phones, internet service, security cameras, etc. and had to close after one hour. The problems are mostly fixed now, and Director Wess purchased a new, better surge protector.
- b. Big Green Gym (formerly Park 'n Read) and the Michigan Activity Pass are available to library patrons again this summer.
- c. The Michigan SOS is trying to phase out SOS offices, and is working with libraries to host kiosks and (for smaller libraries) internet applications on library computers.
- d. When the Affordable Care Act goes into effect in the fall, people will be encouraged to go to their libraries to sign up. Library staff will be receiving training to help patrons with this.
- e. The summer reading programs are going very well. The Friends of the Library donated \$1,700 to the SRP.
- f. Barbara Beaton attended the ALA meeting in Chicago recently.
- g. Both Wess and Beaton will be on vacation during the second week of August. Michelle Sawicki will be filling in.
- h. Kate Pohjola has been hired as the new director of the Woodlands Library Co-op. She and James Seidl will overlap for about a month.

**14. Old Business** – None.

**15. New Business** –

- a. August Board Meeting – Director Wess will be on vacation on August 13. If needed, a board meeting will be held on August 20<sup>th</sup>. If not needed, the next meeting will be the regularly scheduled meeting in September.

- b. Director Evaluation – Biederman will have the Director Evaluation completed by the September board meeting.
- c. Michicard – The Library of Michigan wants to end Michicard on October 1<sup>st</sup>, and thinks that MeLCat can take its place. Local librarians in the Woodlands Co-op disagree. The Board can write to Woodlands to register our opinion on the issue if it so chooses.

**16. Adjournment** – MOTION to adjourn at 8:15 p.m. by Shaw/Westbrooks, approved unanimously.

The next regular meeting will be September 10, 2013, at 7:30 p.m.

Respectfully submitted,

Robert Chidester, Secretary

Laurence Biederman, President