

Milan Public Library Board of Trustees
Public Meeting of November 8, 2011
Regular Meeting, 7:30 p.m.
Milan Public Library Meeting Room

1. Call to order at 7:30 p.m. Biederman,

- a. Trustees present: Larry Biederman, Darlene Middleton, Millard Phillips, Valorie Gleason, Nancy Shaw & Randy Westbrooks.
- b. Staff Present: Library Director Susan Wess

2. Public comment – None.

3. Suggestion Box – Patrons suggested the purchase of the following:

- The Vampire Diaries: The Hunters; Phantom by L.J. Smith
- Brotherhood Chronicles: The Outcasts by John Flanagan
- The Clay Marble – sound recording
- The Detroit Electric Scheme by D.E. Johnson
- Motor City Shakedown by D.E. Johnson
- To Account for Murder by William C. Whitbeck
- Foster the People “Torches” Music CD
- Death Cab for Cutie, Music CD, no specific title
- 100 Dresses by Hal Rubenstein

4. Approval of Agenda - MOTION: To approve agenda by Middleton/Shaw, approved unanimously.

5. Reading and Approval of Minutes – MOTION: To approve the October 2011 minutes by Shaw/Gleason, approved unanimously.

6. Correspondence –A Library sent thank you – for being able to come to the Milan Library and see our new Verso software.

7. Financial Report –The board reviewed the financial results for the month of October 2011. MOTION to approve by Westbrooks/Shaw, approved unanimously.

8. Approval of Bills, Payables and Bank Statements - Motion to approve Bills & Payables for October 2011 by Shaw/Biederman approved unanimously. Motion to table the bank reconciliations for August & September 2011, by Biederman/Shaw, approved unanimously.

9. Budget Amendments – None.

10. Building Study – None.

11. Committee Reports – No meetings – next policy meeting will be held November 16, 2011.

12. Director's Report –

- New reference librarian began working the week of Halloween.
- Donations are still being received in memory of Paul Atkinson.
- Georgia Pacific donated \$1,000 to the Enrichment Fund.
- Director Wess and Barbara were on the Lucy Ann Lance show to discuss programming, social networking and the millage.
- The library will be closed on November 10th while the staff attend a workshop.
- Waiting to hear the results of the millage.
- State Aid and several surveys are currently being worked on.

13. Old Business:

- a. **Auditor** – The Auditor should present Financial Statements next month at the board meeting.
- b. **Monroe Plumbing & Heating** – Will provide some options on replacing the system.
- c. **Security Cameras** – 3 of the 4 cameras are installed and working.

14. New Business:

- a. **Staff Bathroom Flooring** – MOTION to replace the bathroom floor for approximately \$250 by Shaw/Gleason, approved unanimously.
- b. **Overdrive reimbursement** – MOTION to donate the Library's \$1,000 Overdrive payment to Woodland Cooperative for purchase of additional on-line books by Biederman/Westbrooks (rollcall vote: Middleton NO, Biederman Yes, Gleason NO, Phillips NO, Westbrooks YES, Shaw Abstained) – Motion failed.
- c. **Millage results** – Vote counting still pending.

15. **Adjournment:** MOTION to adjourn at 8:10 p.m. by Biederman/Middleton, approved unanimously. The next regular meeting December 13, 2011, 7:30 p.m.

Respectfully submitted,

Randy Westbrooks, Secretary

Laurence Biederman, President