

Milan Public Library Board of Trustees  
Public Meeting of November 8, 2011  
Regular Meeting, 7:30 p.m.  
Milan Public Library Meeting Room

**1. Call to order at 7:30 p.m. Biederman,**

- a. Trustees present: Larry Biederman, Darlene Middleton, Millard Phillips, Valorie Gleason, Nancy Shaw & Randy Westbrooks.
- b. Staff Present: Library Director Susan Wess

**2. Public comment – None.**

**3. Suggestion Box – Patrons suggested the purchase of the following:**

- The Vampire Diaries: The Hunters; Phantom by L.J. Smith
- Brotherhood Chronicles: The Outcasts by John Flanagan
- The Clay Marble – sound recording
- The Detroit Electric Scheme by D.E. Johnson
- Motor City Shakedown by D.E. Johnson
- To Account for Murder by William C. Whitbeck
- Foster the People “Torches” Music CD
- Death Cab for Cutie, Music CD, no specific title
- 100 Dresses by Hal Rubenstein

**4. Approval of Agenda - MOTION:** To approve agenda by Middleton/Shaw, approved unanimously.

**5. Reading and Approval of Minutes – MOTION:** To approve the October 2011 minutes by Shaw/Gleason, approved unanimously.

**6. Correspondence –**A Library sent thank you – for being able to come to the Milan Library and see our new Verso software.

**7. Financial Report –**The board reviewed the financial results for the month of October 2011. MOTION to approve by Westbrooks/Shaw, approved unanimously.

**8. Approval of Bills, Payables and Bank Statements** - Motion to approve Bills & Payables for October 2011 by Shaw/Biederman approved unanimously. Motion to table the bank reconciliations for August & September 2011, by Biederman/Shaw, approved unanimously.

**9. Budget Amendments** – None.

**10. Building Study** – None.

**11. Committee Reports** – No meetings – next policy meeting will be held November 16, 2011.

**12. Director's Report** –

- New reference librarian began working the week of Halloween.
- Donations are still being received in memory of Paul Atkinson.
- Georgia Pacific donated \$1,000 to the Enrichment Fund.
- Director Wess and Barbara were on the Lucy Ann Lance show to discuss programming, social networking and the millage.
- The library will be closed on November 10<sup>th</sup> while the staff attend a workshop.
- Waiting to hear the results of the millage.
- State Aid and several surveys are currently being worked on.

**13. Old Business:**

- a. **Auditor** – The Auditor should present Financial Statements next month at the board meeting.
- b. **Monroe Plumbing & Heating** – Will provide some options on replacing the system.
- c. **Security Cameras** – 3 of the 4 cameras are installed and working.

**14. New Business:**

- a. **Staff Bathroom Flooring** – MOTION to replace the bathroom floor for approximately \$250 by Shaw/Gleason, approved unanimously.
- b. **Overdrive reimbursement** – MOTION to donate the Library's \$1,000 Overdrive payment to Woodland Cooperative for purchase of additional on-line books by Biederman/Westbrooks (rollcall vote: Middleton NO, Biederman Yes, Gleason NO, Phillips NO, Westbrooks YES, Shaw Abstained) – Motion failed.
- c. **Millage results** – Vote counting still pending.

15. **Adjournment:** MOTION to adjourn at 8:10 p.m. by Biederman/Middleton, approved unanimously. The next regular meeting December 13, 2011, 7:30 p.m.

Respectfully submitted,

Randy Westbrooks, Secretary

Laurence Biederman, President