

Milan Public Library Board of Trustees  
Public Meeting of February 8, 2011  
Regular Meeting, 7:00 p.m.  
Milan Public Library Meeting Room

1. **Election of Officers – Tabled until next meeting.**
2. **Call to order at 7:05 p.m. Biederman,**
  - a. Trustees present: Millard Phillips, Lar Biederman, Darlene Middleton, Valorie Gleason, & Nancy Shaw.
  - b. Trustees excused absent: Randy Westbrook
  - c. Staff Present: Library Director Susan Wess
3. **Public comment – None.**
4. **Suggestion Box – Patrons suggested the purchase of the following:**
  - a. *Promise Canyon* by Robyn Carr
  - b. *Lord of Misrule* by Jaimy Gordon
  - c. *Immanuel's Veins* (in CD) by Ted Dekker
  - d. *Midnight and Moonrise* by Erin Hunter
  - e. *It's a Marvelous Life* (DVD) with the Veggie Tales
  - f. *The Vampire Diaries*; Stefan's Diaries #1, #2, and #3
  - g. *Insanity: The Ultimate Cardio Workout and Fitness DVD Program* by Beachbody
  - h. *Les Miserable* (DVD) version with Liam Neason
  - i. *The King & I* (DVD) musical version
  - j. *Glenbrooke Series* by Robin Jones Gunn

Additionally, patrons suggested the following:

  - E-books would be great!
  - Extend check out time for new books beyond 2 weeks.
5. **Reading and Approval of Minutes – MOTION:** To approve agenda with addition to Item 15. New Business d. Keys, e. Book Budget, f. Personal Property Tax, g. Library response to recent Milan High School suicides by Shaw/Gleason, approved unanimously.
6. **MOTION:** To approve the January 2011 minutes by Shaw/Gleason, approved unanimously.
7. **Correspondence –None.**
8. **Financial Report –Trustee Phillips presented the financial results for the month of January 2011.**  
MOTION to approve by Middleton/Gleason, approved unanimously.

**9. Approval of Bills, Payables and Bank Statements** - Motion to approve bank statements for July – November 2010 by Biederman/Shaw, approved unanimously. Motion to approve Bills & Payables by Gleason/Shaw, approved unanimously.

**10. Budget Amendments** – None.

**11. Building Study** – None.

**12. Committee Reports** – None. Next Policy meeting scheduled for March 2, 2011 at 6:30 pm.

**13. Director's Report** –

- QSAC – We achieved “Essential Status” in 2007. QSAC is now on a 3 year rotation – we’ll need to renew our certification prior to March 2012.
- State Aid – Nancy Robertson indicated there would be state aid for 2011, but after that, no guarantees.
- Director Wess met with Representative Olson on February 7<sup>th</sup> – she invited him to visit the Milan Public Library and was able to spend time, communicating the importance of public libraries to the community – especially during down economic times.
- Milan Historical Society requested we sell logo stickers for \$5.00 each. The board agreed that it would be fine.
- Grants – Trustee Phillips assembled the Friends moveable bookcase.

**14. Old Business:**

- a. **Flexible Spending Account** – MOTION to fund the full amount of FSA withholdings for the year into the FSA bank account by Shaw/Middleton, approved unanimously.

**15. New Business:**

- a. **Election of Officers** – tabled until next meeting.
- b. **HRA** – discussed with item 14 a. above.
- c. **Millage 2011** – Need to meet with the City to walk through timing and process of Millage renewal.
- d. **Keys** – A suggestion box lock will be purchased with 2 keys. The keys will be maintained by the President and the Secretary.
- e. **Book Budget** – a resolution to move money from the reference book budget to another book line item will be presented at the next meeting.
- f. **Personal Property Tax** – There is a resolution pending at the Senate Finance Committee that would eliminate personal property tax.

- g. **Library response to recent Milan High School suicides** – The library has ordered many books related to suicide. Director Wess will call the Superintendent of Milan Schools to see what the library can do to be helpful.

16. **Adjournment:** MOTION to adjourn at 8:15 p.m. by Biederman/Shaw, approved unanimously.  
The next regular meeting March 8, 2011, 7:00 p.m.

Respectfully submitted,

Darlene Middleton, Secretary

Laurence Biederman, President