

Milan Public Library Board of Trustees
Public Meeting of May 14, 2013
Regular Meeting, 7:30 p.m.
Milan Public Library Meeting Room

1. Call to order at 7:30 p.m. by Biederman.

- a. Trustees present: Larry Biederman, Darlene Middleton, Millard Phillips, & Nancy Shaw;
Excused absent – Bob Chidester & Randy Westbrooks
- b. Staff present: Library Director Susan Wess
- c. Public present: None.

2. Public comment – None.

3. Suggestion Box – Patrons suggested the purchase of the following:

- a. The Google Chrome web browser for library computers
- b. *Fall of Night: The Morganville Vampires* by Rachel Caine
- c. *Homeland* Complete 2nd season (DVD)
- d. *Unlucky Pilgrimage of Harold Fry* by Rachel Joyce
- e. *Totoro* (DVD)
- f. *Dr. Sleep* by Stephen King (Book on CD)
- g. *Ordinary Grace* by William Kent Krueger
- h. *Lost Daughter* by Mary Williams
- i. *Howl's Moving Castle* (DVD)
- j. *Ponyo* (DVD)
- k. *Return of Tarzan* (Book on CD)
- l. *The Spy Who Loved Me* by Ian Fleming (Book on CD)
- m. *To be Loved* by Michael Buble (Music CD)
- n. *On Becoming Baby Wise* by Gary Ezzo
- o. *The Terror* by The Flaming Lips (Music CD)

4. **Approval of Agenda** – Under New Business, suggestion to add b. Elections. MOTION to approve agenda as amended by Biederman/Shaw, approved unanimously.
5. **Reading and Approval of Minutes** – MOTION to approve the April 2013 minutes by Shaw/Middleton, approved unanimously.
6. **Correspondence** – None.
7. **Financial Report** – The board reviewed the financial results for the month of April 2013. MOTION to approve the financial report by Shaw/Middleton, approved unanimously.
8. **Approval of Bills, Payables** – MOTION to approve Bills & Payables for April 2013 by Shaw/Biederman, approved unanimously.
9. **Bank Statements** – MOTION to table the bank reconciliation for October 2012 and to approve the bank reconciliations for June 2012 and March 2013 by Biederman/Middleton, approved unanimously.
10. **Budget Amendments** – None.
11. **Building Study / District Library** – The District Library Committee met on April 18.
12. **Committee Reports** – The Finance Committee met on April 30 to discuss a budget for the next fiscal year.
13. **Director's Report** –
 - a. Many ceiling lights are burned out, and Director Wess is receiving estimates from companies to have them replaced.
 - b. A library staff meeting is planned for May.
 - c. The financial report for April does not reflect that the library received an extra \$27,000 in tax revenue from the city. Additional tax revenue may still be on the way.
 - d. The city will be holding a public meeting on May 20 to discuss the Downtown Development Authority and TIFA. Biederman, Phillips and Wess will try to attend the meeting.
 - e. Requests from employees for summer vacation time are starting to come in. Michelle Sawicki will substitute as needed.
14. **Old Business** – None.

15. New Business –

- a.** 2013/2014 Budget Draft – A balanced budget draft was presented to the board by the Finance Committee. The draft includes conservative income expectations, wage increases for staff, and the assumption that fund balances will remain the same. The budget does not assume tax chargebacks.
- b.** Elections – Nancy Shaw will not be running for re-election. Petitions for placement on the November ballot were submitted by Randy Westbrook and Joyce Armitage.

16. Adjournment – MOTION to adjourn at 8:19 p.m. by Biederman/Shaw, approved unanimously. The next regular meeting will be June 11, 2013, at 7:30 p.m.

Respectfully submitted,

Robert Chidester, Secretary

Laurence Biederman, President